

**USDA Rural Development – Community Facilities Program  
APPLICANT NARRATIVE**

Full Legal Name of Applicant: Pacific Horizons School  
Applicant’s Official Address: PO BOX 998417  
Applicant’s Official Phone: 684-699-5787  
Name of Mayor/President/CEO: Shannon Joe Cummings  
Name of Clerk/Secretary/CFO: Sonja Stanley  
Project Address (if different):

1. Applicant Representatives. Complete as applicable, including phone numbers and e-mail address.

Primary Contact for Project: Genhall Manua Chen  
Address: PO Box 998297  
Phone: 684-252-4788  
E-Mail: manua79@hotmail.com

Legal Representative: Thomas B. Jones, Jones and Associates LLC  
Address: Pago Plaza Suite 114  
Phone: 684-633-5644  
E-Mail: tjones@jonesandassociate.com

Architect/Engineer:  
Address:  
Phone:  
E-Mail:

Bond Counsel:  
Address:  
Phone:  
E-Mail:

2. Applicant Board/Council. Please list current board/council members and any other key employees, the city where their personal residence is located, their position, and term of service.

<b>MEMBER</b>	<b>CITY OF RESIDENCE</b>	<b>POSITION</b>	<b>TERM</b>
Shannon Joe Cummings	Pago Pago	Board Chair	3 years

Genhall Manua Chen	Pago Pago	Vice Chair	3 years
Sonja Stanley	Pago Pago	Secretary	3 years
Pam Berquist	Pago Pago	Treasurer	3 years
Larry Sanitoa	Pago Pago	Board Member	3 years
Vera Peck	Pago Pago	Board Member	3 years
Merrilee May	Pago Pago	Board Member	3 years

3. Employee Relationship. Please identify any member(s) or other key employee(s) related to, or closely associated with, an employee of Rural Development (RD).

MEMBER	RD EMPLOYEE	RELATIONSHIP

4. Existing Facility/Services. Briefly describe what facilities you currently have or how the services are currently provided.

Currently, our school has about 10 existing structures that function as classrooms, kitchen, administration, computer classes, offices, and maintenance. Most buildings serve as classrooms for our k-4 to high school students.

5. Proposed Project. Describe in detail what you want to purchase or construct. Identify the specific components of the proposed project.

Our proposed project has 3 components. One is the construction of new classrooms (about 3-4 new classrooms) and the second component is a prefabricated modular science lab constructed from a shipping container. The third component is shading or covering between classrooms for students to seek cover from weather events.

6. Need for the Project. Indicate why the proposed facility or facility improvements are needed. Identify any outstanding administrative orders or existing facility non-compliance issues. If the project will provide an expansion of services, please explain the need for this and the number of additional people to be served.

Currently the school serves around 160 students. The expansion of classrooms will allow more curriculum to be added and more teachers can be hired with expanded capacity. Currently, more classroom space is needed for better management of curriculum and school scheduling.

7. Service Area. Describe the geographic area served or to be served by the community facility. Indicate the number of people served.

The geographic area is a school complex consisting of about 10 large buildings. The number of people served is 160.

8. Capacity. Describe how management (financial record keeping, facility operation and maintenance) will be accomplished.

Management consist of a Board of Directors and School Director. The School Director facilitates operations at the school level and maintains school scheduling and general maintenance. The project will be managed by the Board with collaboration with contractors, Board Treasurer, and oversight by Board Members.

9. Current/Planned Capital Projects. Describe any current or planned capital improvement projects that you are in the process of developing.

No current/planned capital projects are in process right now.

10. Existing Debt. Do you have any existing debt? (If yes, provide the following information on all debt amounts and future payments on this indebtedness).

FISCAL YEAR	TOTAL DEBT OWED	PRINCIPAL DUE	INTEREST DUE
2017	1,200,000.00	1,200,000.00	
2018	1,958,598.14	1,958,598.14	
2019	1,180,842.24	1,180,842.24	
5/21/2020	1,164,012.90	1,164,012.90	

11. Proposed Project Costs: (Should match SF-424 and Preliminary Arch/Eng. Report)

*Development and Construction	\$ 240,000.00
Land and Rights	\$
Legal	\$ 10,000.00
Architect/Engineer Fees	\$ 5,000.00
*Equipment	\$ 50,000.00
Interim Interest	\$
Contingency	\$ 20,000.00
Other (describe)	\$ 110,000.00 (Pre-fabricated Science Lab)
<b>Total Cost</b>	<b>\$ 435,000.00</b>

\* For Development and Construction and/or Equipment provide below (or attach) an itemized cost estimate for each component of the project. (If an Engineer or Architect is required, their Preliminary Report will satisfy this requirement).

Construction (Item/Cost):

Material: 140,000  
Labor: 100,000

Equipment (Item/Cost):

Heavy Equipment Rental (backhoe, dumptruck, etc): 20,000  
Tools (Circular Saw, Orbital Saw, Miter Saw, etc.: 20,000  
Cement Mixer : 10,000

12. Amount Requested:

Total Amount Requested from RD:	\$ 326,250.00
Loan Amount	\$
Grant Amount	\$

13. Other Funding Sources: List other funds that are available or will be used to pay for this project (Applicant contribution, CDBG, private grants, fundraising, etc. Indicate if other sources of funds have been secured or if they are pending).

SOURCE	AMOUNT	SECURED OR PENDING
Parent Teacher Organization	\$ 10,000.00	5,000.00
	\$	
	\$	
	\$	

14. Federal Debt Collection Act of 1990. Are there any outstanding judgments against your organization by the U.S. Government and recorded in a Federal court (other than tax court)?

Yes  No

15. Pending Litigation: Are you party to any pending legal actions? Yes  
(If yes, attach explanation on the nature and status of the action)

No

16. Number of Jobs: How many jobs, if any, will be created or saved as the result of this project?

Number of Jobs Created 3-5 teaching positions  
Number of Jobs Saved

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**Community Facilities Loan Applicants Only**

17. Proposed Security. Describe the security available for the loan (i.e. GO Bond, Revenue Bond, Mortgage, Assured Income, Revenues, etc.)

Mortgage of Property and USDA assisted Loan for PHS.

18. Existing and Proposed Rate Schedule. Attach or describe your existing rate structure and budget for the specific enterprise. Discuss if you plan to continue using the same type of structure or will it change.

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**Certifications:**

We certify that, as an applicant for Federal assistance, we are in compliance with all Federal, State, and local requirements, including the following:

- a. Compliance with special laws and regulations.
- b. Compliance with State Pollution Control or Environmental Protection Agency standards.
- c. Consistency with other development plans of the area and State Strategic Plan.
- d. Compliance with the Civil Rights Act of 1964.
- e. Compliance with Title IX of the Education Amendments of 1972.
- f. Compliance with Section 504 of the Rehabilitation Act of 1973.
- g. Compliance with the Age Discrimination Act of 1975.
- h. Compliance with A-133 Audit requirements.

If our project is selected to receive loan funds, it is our wish to receive the lowest interest rate possible, selecting between the rate at the time of obligation or at the time of closing.

We further certify that we will use small, minority, or women-owned business sources whenever possible in the proposed project.

The undersigned certifies, to the best of their knowledge and belief, that the organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.

To the best of my knowledge and belief, all data included in this document is true and correct.



PHS Vice Chair Board Member 6/2/2020

Signature and Title of Applicant Official

Date